

तार : 'फूडकोर्प'

Gram : 'FOODCORP'

फैक्स नं: एचएफसीआई एन डी

Fax No.: HFCI ND

भारतीय  
खाद्य  
निगम



FOOD  
CORPORATION  
OF INDIA

मुख्यालय  
नई दिल्ली  
Head Quarters  
New Delhi

आइ.एस.ओ. 9001:2000 प्रमाणित

00911123413241

00911143527433

16-20, बाराखम्बा लेन, नई दिल्ली-110001, दूरभाष: 011-43527697, 43527698  
16-20, BARAKHAMBA LANE, NEW DELHI - 110001, PHONE: 011-43527697, 43527698

STK/28(1)/control of SL-TL/2016 /113

Dated: - 25.09.2017

कार्यकारी निदेशक (अंचल),

भारतीय खाद्य निगम,

आंचलिक कार्यालय,

नोएडा/मुम्बई/कोलकाता/चेन्नई/गुवाहाटी।

महाप्रबंधक(क्षेत्र),

भारतीय खाद्य निगम, क्षेत्रीय कार्यालय, जम्मू/चंडीगढ़/ पंचकूला/दिल्ली/ लखनऊ/जयपुर/ देहरादून/ शिमला/  
मुम्बई/रायपुर/अहमदाबाद/भोपाल/कोलकाता/रांची/पटना/भुवनेश्वर/चेन्नई/हैदराबाद/बेंगलूर/तिरुवनंत-  
पुरम/गुवाहाटी/शिलांग /दीमापुर/ईटानगर/इम्फाल।

**Sub: - Time frame of regularization of Storage losses in respect of CWC/SWC depots-Reg.**

**Ref: - (1) Circular No. STK/RL/Misc./NZ/11/Vol.III dated 12.12.2012.**

**(2) D.O Letter No. STK/21/4/SL-TL/05 dated 15/16.3.2005 of ED (G), FCI, Hqrs.**

Madam/Sir,

During the Conference of CMDs/MDs of State Warehousing Corporations held by CWC on 30<sup>th</sup> August, 2017 at CWC, Corporate office, New Delhi, the contention raised by CWC/SWCs is that FCI field units are not following the norms for storage loss/gain as circulated by FCI vide Circular No. STK/RL/Misc./NZ/11/Vol.III dated 12.12.2012. Further, with regard to storage of wheat stocks, CWC/SWCs has raised the issue that FCI field units are resorting to recovery to the extent of shortfall in storage gain of 1% in wheat stocks from the pending bills of the CWC/SWCs despite there being no gain in the moisture content presumably under the instruction which are applicable for stocks with State Procuring Agencies. In respect of rice stocks also CWC Authorities expressed without following the norms deductions are being affected in the bills.

As per the letter 2<sup>nd</sup> cited under reference, a procedure of joint meeting was prescribed for regularization/write off of the losses in the case of CWC and SWC depots. In



order to alleviate the dissatisfaction among CWC/SWC authorities the cases where recoveries need to be affected for regularization of losses, discussions may be held in the joint meetings if CWC/SWC authorities desire so.

In order to streamline the procedure of regularization of losses in respect of CWC/SWC depots the following time schedule is prescribed to finalize the cases:-

### Time Schedule for regularization of Storage Loss in respect of CWC/SWC Depots

Sl. No.		Time frame
1	Unit Incharge is to document the storage loss of his unit.	Within 3 days
2	Depot Incharge or Warehouse Manager to prepare the 29.10 statement alongwith 5 point certificate and send the proposal to the concerned Area Manager, FCI.	Within 7 <sup>th</sup> day of the following month
3	Area Manager FCI to write off the losses if justifiable within his delegated authority after receipt of cases from the subordinate authority. Or Recommends the case to the next higher Authority i.e. RO. He also recommends the recovery to be affected in the cases beyond his DOP and in the cases that fall under his DOP for discussing in the joint meeting at RO level under intimation to the warehouse Manager and the Regional Manager CWC/SWC concerned.	Within one month from the date of receipt of proposals from the depots.
4	General Manager (Region), FCI will conduct joint meeting with CWC/SWC authorities with respect to unjustified losses/recoveries proposed. GM (R) then to regularize the losses under his DOP and forward the cases that are under the DOP of ED (Zone) and Headquarters along with the outcome of the joint	Within one month from the date of receipt of the proposals from the District office, FCI.

तार : 'फूडकोर्प'

Gram : 'FOODCORP'

फैक्स नं: एचएफसीआई एन डी

Fax No.: HFCI ND

भारतीय  
खाद्य  
निगम



FOOD  
CORPORATION  
OF INDIA

मुख्यालय  
नई दिल्ली  
Head Quarters  
New Delhi

आइ.एस.ओ. 9001:2000 प्रमाणित

00911123413241

00911143527433

16-20, बाराखम्बा लेन, नई दिल्ली-110001, दूरभाष: 011- 43527697, 43527698  
16-20, BARAKHAMBA LANE, NEW DELHI - 110001, PHONE: 011-43527697, 43527698

	<p>meeting with the CWC/SWC Authorities to zonal office. The cases where no agreement is reached with the CWC/SWC Authorities at regional level also to be sent to Zonal office FCI. Further RO to intimate the outcome of the joint meeting to the Area manager, FCI concerned so as to take a decision on the cases that fall under the DOP of the Area manager and against which recovery is proposed.</p>	
5	<p>ED (Zone), FCI will conduct joint meeting with CWC/SWC authorities with respect to unjustified losses/recoveries proposed. ED (Zone) then to regularize the losses under his DOP and forward the cases that are under the DOP of Headquarters to Headquarters along with the outcome of the joint meeting with the CWC/SWC Authorities. The cases where no agreement is reached with the CWC/SWC Authorities at zonal level also to be sent to Headquarters. Further ZO to intimate the outcome of the joint meeting to the General Manager &amp; Area Manager, FCI concerned so as to take a decision on the cases that fall under the DOP of the General Manager &amp; Area manager and against which recovery is proposed.</p>	<p>Within one month from the date of receipt of the proposals from the Regional office, FCI.</p>

**Time Schedule for regularization of Transit Loss (In all the cases where Joint Verification of stocks is called for) in respect of CWC/SWC Depots**

Sl. No		Time frame
1	Unit Incharge is to document the Transit loss of his unit.	Within 48 hours.
2	Depot Incharge or Warehouse Manager to prepare the 34.9 statement alongwith 5 point certificate and	Within 30 days from the date of unloading

