



No. Acctts /32(1)/2012

Date: 26-09-2018

Circular No. 1244/Acctts

During the discussion held with C&AG on the provisional comments of Accounts for the year 2017-18, action on the following points needs to be followed by all accounting units as stated below:-

1. In respect of cash with employees pending for adjustment of expenditure requisite certificate to be obtained from the concerned officer.
2. Zonal office should review all advances on quarterly basis for unit offices come under their Zone.
3. To maintain proper control register to monitor the recovery from retired employees/departmental labours due to revision of incentive wages scheme.

All the accounting units are hereby directed for strict compliance.

(RASHMI GULATI)
 GENERAL MANAGER (A/Cs)

Distribution:

1. All CGM(F&A/IA)/GM (F&A) in Headquarters/Zones.
2. GM (Cost/Fin /CPF/FAP/Fund/Pension), FCI, Headquarters, New Delhi.
3. All GM/DGM/AGM (IA&PV) in Hqrs./Zones/Regions.
4. AGM (Bills/IA/Computer), FCI, Headquarters', New Delhi.
5. The Director, IFS, FCI, Gurgaon, Haryana.
6. All DGM (F&A)/AGM (A/Cs), FCI, Regional Offices.
7. All Area Managers.

Copy to

1. The Principal Director of Commercial Audit (MAB-IV), 8th, 9th Floor 10-Bahadur Shah Zafar Marg, New Delhi-110002.
2. The Dy. Director of Commercial Audit, FCI Hqrs. Khadya Sadan, New Delhi.
3. The Director of Commercial Audit, 4th Floor, 27-Mirza Galib Street, Kolkata.
4. The Dy. Director (Commercial) Account Audit, Principal Director (Commercial Account Audit) M.A.B-4A, 3rd floor, F.C.I. Building, 8 Meyar, Satya Murti Marg, Chitpait, Chennai.600031.
5. The Dy. Director of Commercial Audit, M.A.V-4 CAG/Audit, Branch Office, 7th Floor, Audit Building, Plot No. 25- C, Behind Income Tax Office, Bandra Kurla Complex, Mumbai-400051.
6. The Dy. Director (Commercial) Account Audit, M.A.V.-4, CAG (Audit)/Punjab, New A.G. (Audit) Building, First Floor, Sec- 17E, Chandigarh- 160017.
7. The Sr. Regional Audit Officer, C/o General Manager (Region), FCI, Regional Office, TC/3V, VibhutiKhand, Gomti Nagar, Lucknow.
8. The Regional Audit Officer, C/o FCI, Regional Office, Chetak Building, M.P. Nagar, HabibGanj, Bhopal (MP)
9. Webmaster .fci@nic.in- for uploading on website.