

नाम : 'फूडकोर्प'

Gram : 'FOODCORP'

स्क्रिम नं: एचएफसीआई एन डी

Fax No.: HFCI ND

भारतीय
खाद्य
निगम



FOOD
CORPORATION
OF INDIA

मुख्यालय
नई दिल्ली
Head Quarters
New Delhi

526

00911123413241

00911143527433

16-20, बाराकम्बा लाने, नई दिल्ली-110001, टेलीफोन: 011-43527697, 43527698
16-20, BARAKHAMBA LANE, NEW DELHI - 110001, PHONE: 011-43527697, 43527698

स. Fin/32/4/2016/2017-18

दिनांक: 12.03.2018

वित्त अनुभाग

CIRCULAR NO.: 04/FIN/2018

Please find enclosed OM No. 39-95/2016-AC dated 09.02.2018 and OM No. G-28011/16/2015—Cash dated 22.02.2018 of Dept. of Food and Public Distribution, Ministry of CA, F&PD on the subject "Promotion of Digital Payments" for use of digital means for making all transaction.

This office has already issued multiple circulars/instructions for making transactions through electronic mode. However, in view of above referred OM, instructions regarding payment/receipt are amended as under:

Existing Circular Reference	Existing Instruction	Amended Instructions
Finance/32/4/2016 dated 07.12.2016	It is directed that for imprest/ contingency/ TA Advance, payment up to Rs. 5000/- (Rupees Five Thousand only) may be made in cash & payment above Rs. 5000/- is made through electronic payment system (RTGS/ NEFT/ ECS).	Only Contingency/ TA. Imprest advances up to Rs. 5000/- (Rupees Five Thousand Only), when necessary be paid through cash. Rest all other payments irrespective of the amount be made through electronic mode i.e. RTGS/ NEFT/ ECS only.
Finance/32/4/2016 dated 07.12.2016	For receipt of any kind, cash receipt may be accepted only up to Rs. 1000/- (Rupees One Thousand only). All receipts above Rs. 1000/- (Rupees One Thousand only), may be accepted through RTGS/ NEFT/ ECS/ Account payee	All receipts above Rs. 1000/- (Rupees One Thousand only) be accepted through electronic mode i.e. RTGS/ NEFT/ ECS/ BHIM etc. only. Cash receipts up to

	cheque.	Rs. 1000/- (Rupees One Thousand only), & receipts through Account Payee Cheque may be accepted only when unavoidable.
Circular No. FIN/2/2011 dated 28.09.2011	Payment to Govt. authorities for payment of various types of expenditure like electricity bill, water bill, municipal bills, professional tax, payment to EPF, Telephone Bills, Court Fee, LIC, Societies etc. may be permitted to be made through 'Account Payee Cheque/ Draft'	Payment to Govt. authorities for payment of various types of expenditure may be made through Account Payee Cheque only if electronic mode is not possible.

525

संलग्न : यथोपरी।

अक्षय विशाल
(अक्षय विशाल)
महाप्रबंधक(वित्त)

Distribution:

1. All EDs (Zones) / GMs (Regions), FCI;
2. The GM (F&A) /DGM (F&A), ZO/ RO, FCI;
3. The Director (IFS), Gurgaon;
4. All EDs, FCI, HQ, New Delhi;
5. PS to CMD;
6. AGM (Bills), FCI, HQ, New Delhi;
7. The GM (FAP), FCI, HQ, New Delhi;
8. The DGM (IT), FCI, HQ.....for uploading on FCI Website.

374
09-2-18

Diary No. 192
Date 12-02-18

188

IMMEDIATE

No. 39-95/2016-AC
Government of India
Ministry of Consumer Affairs, Food and Public Distribution
Department of Food and Public Distribution

Krishi Bhawan, New Delhi
The 1 February, 2018

OFFICE MEMORANDUM

Sub: Promotion of Digital Payments- Weekly report reg.

40-AM(fin)
15/2/18

and Antar
D.F.

The undersigned is directed to say that in compliance of Government of India's decision to encourage digital Payment in all kind of transactions, the practice of using cheques or drafts, for payments, if still used, in the Department or its organization may be gradually phased out and all the transactions may be done by use of digital means only. It may be noted for information and compliance.

Rajesh
(R.K. Yadav)
Under Secretary (AC)
Tel: 2338 0518

Put up on
om.
14/2/18
To
D.F.

- JS (Impex) - info i.r.o. IGMRI
- JS (P&FCI) - info i.r.o. FCI
- JS (Sugar & Admn.) - info i.r.o. NSI, Kanpur
- JS (Stg. & PG) - info i.r.o. CWC, CRWC & WDRA
- CCA - info i.r.o. PAO

AM(fin)
Rajesh
13/2
Copy to:

CMD, FCI/MD, CWC/MD, CRWC/JS, WDRA/ Dir, NSI/Dir, IGMRI

1. Pl. up on file. Urgent
2. Link Circulars on Subject.

sh. Raju
9/15.02.18
13/2

27.A 13/2
D.M.(fin)
A.M.(fin)

128
13/2K

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Block No. 14 (Cash) Complex
Lodi Road, New Delhi-110003
Dated: 22nd February 2018

OFFICE MEMORANDUM

Subject - Promotion of Digital Mode of transfer of payments in CPSEs.

With a view to promote cashless transactions through various digital payment mode in CPSEs, DPE has issued various instructions vide letters 7th December 2016, 13th January 2017 and 23rd February, 2017. These instructions include

- All payments and receipts concerning CPSEs are invariably to be done through digital mode – internet banking, Cards, BHIM, UPI, USSD, etc.
- All CPSEs are required to ensure that transactions fee/MDR charges associated with payment through digital means shall not be passed on to the consumers and all such expenses shall be borne by them.
- Organizing training and awareness Camps for both regular and contractual employees to familiarize them with digital mode of financial transactions and making CPSE Campuses cashless/cash-compliant.
- Training and awareness campaigns may also be organized for general public in proximity of CPSEs by involvement of Banks, self help groups and appropriate NGOs.
- All administrative Ministries are requested to advise CPSEs under their administrative control to comply with the above mentioned instructions for promotion of payments by digital means in CPSEs.

K. Dalvi
23/2
Sh. Nayank

The Compliance of the above instructions will be taken into consideration at the time of evaluation under MoU as stated under Para 14.2 (x) in DPE Guidelines No. 03/0017/2016-DPE(MoU) dated 12th January, 2018 for MoU for the year 2018 & onwards regarding compliance of DPE guidelines on Digital India.

Meena Sharma
(Meena Sharma)
Director

To,

Secretary of Ministries/Departments (as per list) - With the request to advise CPSEs under their administrative control to comply with the above mentioned instructions for promotion of payments by digital means in CPSEs.

Copy to :

CMDs through e-mails as per enclosed list of CPSEs.