

**No. FCI HQ-EP014/1/2022-EP  
FOOD CORPORATION OF INDIA  
HEADQUARTERS, NEW DELHI  
16-20, BARAKHAMBA ROAD, NEW DELHI**

Date # Approved date

**(Circular No. EP-12-2023-28)**

**Subject:** Modification in the Hospital Empanelment Procedure- Reg:-

Attention is invited to Clause III(ii) of Circular no. EP-12-2003-15 dated 28.07.2003 regarding procedure of empanelment of Hospitals in the Corporation.

Various references have been received seeking clarity related to empanelment of hospitals especially in case of hospitals which are not on CGHS Panel. It is thus felt that specific guidelines need to be issued in the matter to ensure adoption of uniform procedures by all the administrative offices for empanelment of hospitals in FCI.

Accordingly, matter has been examined and Clause III(ii) of Circular No. EP-12-2003-15 dated 28.07.2003 stands modified as follows:

*“The hospitals which have already been empaneled by Government of India for providing treatment to its employees at any place be empaneled on the same terms, conditions and rates as under C.G.H.S. by the FCI straightaway on obtaining proper consent from these C.G.H.S. recognized hospitals without insisting upon condition of number of beds in such hospitals. Such hospitals would be on FCI panel subject to their consent and till such time they continue to be recognized by C.G.H.S. and shall continue to be on the panel of FCI until their recognition is cancelled / withdrawn by C.G.H.S. or FCI, whichever is earlier.*

*In case of initial empanelment of Hospital which is not on CGHS Panel, standing Committee shall visit such Hospital willing to get empaneled on the terms and conditions of FCI, inspect the facilities available in the Hospital and submit appropriate recommendation for consideration of Competent Authority. This procedure shall also be followed in case of renewal of empanelment of such hospitals where there is lapse of more than one-year period for renewal of empanelment.”*

*Empanelment of hospitals (CGHS & Non-CGHS) shall be subject to execution of the Model Hospital Empanelment Agreement and compliance to other relevant instructions amended from time to time.*

Other terms and conditions conveyed vide relevant circular/ instructions Viz.

I/513172/2023

No.EP-12-2003-15 dated 28.07.2003, Office order No.EP.43(23)/2005, Circular No.EP-12-2007-06 dated 26.03.2007, Circular No. EP-12-2022-28 dated 10.10.2022, Circular No.EP-12-2022-29 dated 20.10.2022 etc in this matter shall remain unchanged.

//This issue with the approval of competent authority//

(Ashwani Kumar Gupta)  
Chief General Manager (PE)

**Distribution:**

As per standard mailing list.