

REGISTERED POST

भारतीय खाद्य निगम
सतर्कता प्रभाग
मुख्यालय, नई दिल्ली



Food Corporation of India
Vigilance Division
Headquarters, New Delhi

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Requests are received by Hqrs. Vigilance Division for Vigilance Clearance or Vigilance Profile where either the purpose of clearance is not clearly mentioned or the clearance is not required to be taken from Vigilance Division, FCI Hqrs. It is also observed that incomplete information is provided while seeking vigilance profile i.e. using abbreviation in names, missing D.O.B. or not mentioning cadre which makes it difficult to provide accurate vigilance profile of said officer.

Also requests are received to provide vigilance profile of Cat.II officers which is not dealt by Hqrs, Vigilance Division.

It needs to be appreciated that work involved in Vigilance Division is sensitive and time-bound in nature and such instances take up unnecessary time of the officers/officials for ascertaining accurate vigilance profile of the said officer besides providing scope for furnishing incorrect Vigilance Status.

In order to streamline and expedite the process of Vigilance Clearance, following proforma has been devised for seeking vigilance profile from Vigilance Division, FCI Hqrs.

1	2	3	4	5	6	7
Sr no.	Full name and designation as per Service Record/ Cardex form.	Designation	Date of Birth	Present place of posting	Postings since last 5 years	Purpose for seeking vigilance clearance.

All Regions and Zones are, therefore, advised to Submit request for vigilance Clearance in this specified format only.

This issued with the approval of CVO


(Sanjeev Gautam)
General Manager (Vig)

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5. DGM-I, II, III and AGM-I, II in FCI, Vigilance Division, Hqrs.
6. Coordination desk.