

(Quarterly)

Key Performance Indicator – Zonal statement of APARs initiated, received and conveyed

Name of the Zone (Region while furnishing information to the Zones):

Quarter..... To

No. of employees whose APARs have been received & remarks conveyed .	Total of Year before last calendar year	Remarks for Year before last calendar Year (Reasons for non receipt /non communication of APARs.Action taken against the defaulting officials including initiation of APARs by reporting officer wherever assesse has not submitted APARs within stipulated time.	Progress in last year APAR during Ist Quarter of current financial year	Progress in last year APAR during IInd Quarter of current financial year	Progress in last year APAR during IIIrd Quarter of current financial year	Progress in last year APAR during IVth Quarter of current financial year	Cumulative Progress during the year about last year APAR during of current financial year	Remarks for last Calender Year (Reasons for non receipt /non communication of APARs.Action taken against the defaulting officials including initiation of APARs by reporting officer wherever assesse has not submitted APARs within stipulated time.
Cat-I	Total no. of employees							
	Number of employees whose APAR received							
	Number of employees whose APAR Conveyed							
Cat-II	Total no. of employees							
	Number of employees whose APAR received							
	Number of employees whose APAR Conveyed							
Cat-III	Total no. of employees							
	Number of employees whose APAR received							
	Number of employees whose APAR Conveyed							
Total	Total no. of employees							
	Number of employees whose APAR received							
	Number of employees whose APAR Conveyed							

Data source/Responsibility

Zonal offices (Regional office while furnishing information to Zones)

Remarks

1. Additional sheet may be added to provide details wherever required under Remarks column

2.

To be submitted within 2 days of the end of the Quarter