CIRCULAR NO.CPF/43/HEADQUARTERS

Subject: - Inclusion of No work No pay system (NWNP) worker in FCI CPF Trust....reg


2. In this context, it is stated NWNP Labour is different from DPS & Department labour therefore FAP Division will develop a separate module in payroll for inclusion of NWNP worker in consultation with IR-L Division. The matter was also deliberated during 120th meeting of FCI, CPF Trust held on 16.09.2019 that the NWNP Labour will be treated as new joinee for the purpose of CPF number allotment and accordingly following documents need to be arranged from NWNP worker so that their data can be enrolled in FAP for preparation of salary:-

(i) Form 11
(ii) Form 13
(iii) Printout of UAN card with UAN KYC verified "Yes"
(iv) Cardex Form
(v) Nomination Form as per EPFO.

3. In order to comply with the provisions of EPF & MP Act, 1952, it is necessary to ensure activation of UAN and KYC verification of all workers. Since employee addition on EPFO portal is allowed only after KYC Verification of all the NWNP labours is completed, So all NWNP workers are required to complete KYC on EPFO portal in a time bound manner.

4. It is needless to mention here that activation of UAN and seeding of KYC details are in the interest of workers concerned and it will facilitate in timely release of benefits provided under EPF and MP Act.

Contd...P-2/
5. UAN No. is required to be activated by the worker concerned by logging on EPFO portal "https://unifiedportal-mem.epfindia.gov.in/memberinterface/". Detailed Circulars prescribing the procedure for the above activities issued vide No.CPF/28/Hqrs dated 03.07.2015, No.CPF/29/Hqrs dated 17.08.2015 and No.CPF/UAN/2014-15/6999 Dated 16.11.2018.

(Pukhraj Tak)
Chief General Manager (CPF)

Distribution:-

1. All ED(Zones)/GM(Region), Food Corporation of India
2. GM(F&A)/DGM(F&A), ZO/RO, Food Corporation of India
3. Director (IFS), Gurgaon.
4. PS to CMD.
5. DGM (IT), FCI, Hqrs... for uploading on FCI website.
6. All AGM (CPF), FCI, Zonal office (South/West/North/North East/East).
7. AGM (Bills), FCI, Hqrs.
8. All Divisional Managers, FCI, Divisional office.