CIRCULAR No. 01/2019 (CWC)

**विषय:** Instruction/Procedure to be followed for making payment to CWCs - reg.

CWC time and again has been raising the issue of huge pendency of payments lying with FCI. In the last meeting held on 24.09.19 at FCI, Hqrs it has been informed by CWC, that the pendency of dues as on 30.07.19 is to the tune of Rs. 355.94 crores. They have also informed that timely payments of the bills is not being done by field offices. Further, details of the deductions which are being made from CWC bills are also not being informed to CWC. In order to streamline the payments of CWC, the following guidelines specifying the timelines have been devised for strict implementation:

(i) CWC has to raise the bills between 1st to 5th of the subsequent month.
(ii) After receipt of the bills, payment shall be released by FCI within 15 days i.e. latest by 20th of the subsequent month.
(iii) The reasons for deductions and the corresponding amount shall be indicated & communicated to CWC. The said information to be furnished to ZO/Hqrs. by 20th of subsequent month in the following performa.

**NAME OF THE REGION:**

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the godowns</th>
<th>Capacity</th>
<th>Hired under</th>
<th>Bills submitted by CWC</th>
<th>Payment released</th>
<th>Diff. in bill claimed and payment released</th>
<th>Period for which recovery made</th>
<th>Reasons for diff.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Date</td>
<td>Amount</td>
<td>Date</td>
<td>Amount</td>
<td></td>
</tr>
</tbody>
</table>

This issues with the approval of Competent Authority.

Encl.: As above.

(R.C. Noyal)
Dy. Gen. Manager (S&C)

**वितरण:**

1. महाप्रवन्धक (अंग्रेज), भारतीय खाद्य निगम, केंद्रीय कार्यालय (पंजाब/हरियाणा/दिल्ली/उत्तराखंड/उत्तर प्रदेश/यमु/राजस्थान/हिमाचल प्रदेश/कर्नाटक/तमिलनाडु/केरल/आंत्र प्रदेश/तेंगगामा/यमु/पश्चिम गंगात/महाराष्ट्र/उड़ीसा/पश्चिम बंगाल/बिहार/भारत प्रदेश/दिल्ली/आंत्र प्रदेश/संसार/राजस्थान/लाहौल और स्पीती/गुजरात/छत्तीसगढ़/महाराष्ट्र)।
2. कार्यालय (अंग्रेज), भारतीय खाद्य निगम, अंतर्राष्ट्रीय कार्यालय (उत्तर प्रदेश/दिल्ली/पश्चिम गंगात/महाराष्ट्र)।
3. कार्यालय (अंग्रेज), भारतीय खाद्य निगम, मुख्यालय, नई दिल्ली।
4. सभी मुख्य अंतर्राष्ट्रीय प्रबन्धक, भारतीय खाद्य निगम, मुख्यालय, नई दिल्ली।
5. अध्यक्ष एवं प्रबन्धक, भ्र. खा. नि., मुख्यालय, नई दिल्ली के निजी सचिव।
6. प्रबन्ध निदेशक, CWC, 4/1, सीरी इन्जीनियरिंग एरिया, अगस्त क्रांति मार्ग, होज खाम, नई दिल्ली – 110016.

Dy. Gen. Manager (S&C)

FINAL